



GENERAL CONDUCT

1. This centre of learning stands for total formation of the individual. Students need to be punctual and their active involvement in all activities of the college is obligatory.
2. All students are expected to develop their full potential and achieve the best, availing all the permissible opportunities, facilities and resources of the college for their bright future.
3. When a student meets a member of the Staff of the college in the campus or outside, it is a matter of politeness that he/she should greet him/her.
4. When a teacher enters the class, students must keep standing until the teacher has invited them to sit down or he/she himself/herself has occupied his/her seat.
5. Students should be polite, loving, respectful and considerate in their words and actions towards all especially towards the staff and their peers. Any insulting words or action against anyone will invite punitive action against the wrong doer.
6. Students should keep with them the text and note books required for classes they attend. No student is allowed to take private tuitions from the teachers of the college.
7. No student shall enter into or leave the classroom during a lecture without the permission of the teacher.
8. Students shall enter into labs and other such places and handle any technical device of the college only with explicit permission from and in the presence of teachers/staff.
9. Any kind of noisy and disturbing celebrations on the campus are strictly forbidden. All kinds of celebrations should be conducted with the prior permission and under the direct supervision of HoDs or Class teachers. Students who happen to have no classes should not loiter in the corridors. They must either go to the library or retire to their hostel/ waiting rooms. They are advised to engage in completing project or assignments or engage in some socially useful and productive works.
10. Students are forbidden from attending or organizing any gatherings other than the official ones in the college or collecting money without the permission of the Principal. They should not circulate among the students any notice or petition, or paste it anywhere in the college premises without the written sanction of the Principal. Class/Departmentwise gatherings, if any, shall be held only with the clear permission from the HoD and the Principal.
11. Students are not allowed to make a complaint in a body or address any authority in a collective and forceful manner. Such combined action is subversive of good order. Complaints and suggestions shall be submitted to the authorities concerned in writing and only in an appropriate manner. They should always be respectful to their classmates, seniors and superiors.



12. Habitual negligence in college work, dishonesty, obscenity in word or action or other acts of misconduct will invite severe disciplinary action.
13. Students are forbidden from making any mark or to spill ink or paint on the furniture, walls, or floor or in any part of the college premises or litter the classrooms or grounds.
14. Students are expected to keep decency and decorum in their behaviour, attitudes, words, and actions. Anything unlawful or that harms the integrity of the nation as well as the prestige and status of the institution, management, staff, parents, students, sister concerns and other stakeholders will invite disciplinary and legal actions.
15. **The Malankara Catholic Colleges corporate management strictly prohibits political activism in the campus based on the verdict W.P.(C) No. 27458 of 2021 dated December 6, 2023, of the Division Bench of Kerala High Court. Hence, strikes, demonstrations, picketing, dharna and boycott of classes are strictly prohibited. No flags, banners, placards, pamphlets or notices should be flaunted or distributed in Campus or on and around the gates and entrances.**
16. Stringent action will be initiated against those who bring/possess armaments in the Campus. Use of intoxicating drugs and drinks is not permitted in the Campus. Smoking inside the campus is strictly forbidden. Strict action will be taken against those who are found intoxicated at any time anywhere in the campus.
17. Students shall not at anytime enter into any classroom other than that of theirs without the explicit permission from the class teacher/HoD/Principal.
18. No student is allowed to remain in the campus beyond the working hours and on holidays without explicit permission. Those who wish to participate in extra curricular activities or avail library and other facilities of the college during the non-working days and on holidays should obtain the written permission from the section concerned/Principal and the same shall be done under the supervision of the respective staff of the college.
19. Serious action will be taken against students bringing outsiders into the campus. Loitering of outsiders in the campus should immediately be reported to the Principal. Students must always carry their identity card and produce it when demanded by the authorities.
20. Any other activity which vitiates the academic life in the campus is forbidden and any damage done to the college property will be recovered with penalty, thrice of its cost.
21. Strict discipline should be maintained within the campus.
22. **Dress Code:** All students should follow the dress code of the College. The boys should wear full size pants/white dhoti (covering full legs) and shirts and girls should wear Salwar Kammeez with shawl or long skirt/Saree (covering full legs) and sleeved blouse



in the campus. Wearing any other dress or dressing obscenely in the campus which is scandalous to others will invite disciplinary action against the wrongdoer. Uniform/Jersey shall be worn as and when it is required.

PREVENTION OF RAGGING

Ragging is prohibited by law. It is a non-bailable criminal offence, which can fetch rigorous imprisonment up to seven years. Students shall not indulge in any of the following activities, which are treated as ragging:

1. Any act that prevents, disrupts or disturbs the regular academic activity of a student.
2. Exploiting the service of a junior student by a senior student or a group of senior students.
3. Any act of financial extortion or forceful expenditure burden put on a junior student including fund-raising for organisations.
4. Any act of physical abuse including all variants of it: annoying, playing practical jokes, sexual abuse, stripping, forcing obscene and lewd acts or gestures.
5. Any act of abuse by spoken words, emails, SMS, or any other means.
6. Any word or act that causes hurt to the dignity of the individual.
7. Entering the class without permission.
8. Forcing a student to boycott class without his consent and to participate in strike, demonstration, dharna etc.
9. An undertaking shall have to be signed to this effect by the students and their parents at the time of admission.

Reporting Cases of Ragging

The complaints or information in regard to ragging could be oral or written and even from third parties. The burden/responsibility of proving his/her innocence rests with the accused. Complaints can be lodged with the Principal, Staff Counsellors or any of the members of the Ragging Prevention Committee. All complaints / information received shall be kept strictly confidential.

Toll Free No. 1800 - 180 - 5522

Complaints can also be filed on helpline@antiragging.in

***Always carry your
IDENTITY CARD***

Produce it when demanded by the authorities